

Booking form

School		Headteacher	
Address		Headteacher email	
		Business Manager	
		Business Manager email	
Telephone number		School order no	

Prices: Please note prices vary between courses. Discounts are offered for extra delegates on the same course.

Full days include a three course hot lunch.

Delegates:

Course	Title	Forename	Surname	Role	Email address

Any special dietary or access arrangements for any delegates	
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Substitutions, cancellations and refund policy

Substitutions welcome at any time. Written cancellations made four weeks before the conference date will be subject to a full refund. Written cancellations made two weeks before the conference date will be subject to a 50% refund. Cancellations made less than two weeks before the conference date cannot be refunded. All cancellations must be made in writing. ICTWand reserves the right to alter the programme without notice due to unforeseen circumstances. We also reserve the right in our absolute discretion and without further liability to cancel the programme in which all monies will be refunded. ICTWand safeguard your data. We will endeavour to keep you informed of our other conferences and products where appropriate but will not pass your details onto any third parties.



*Invoices dispatched after booking forms received.
Payment can be via cheque made payable to ICT Wand or BACS transfer.*

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ICT Wand

Independent consultancy & training